

# Northern Neighbours

## Nurse Practitioner-Led Clinic

**Northern Neighbours NPLC  
Board Meeting  
Tuesday, May 10<sup>th</sup>, 2022  
Northern Neighbours NPLC Board Room**

<b>PRESENT:</b>	Lynne Thibeault Crystal Pirie Shelley Livingston Charles Alderson Shawn Dookie Arlene McCorry Carolyn Burton	Chair <i>via video conference</i> Director <i>via video conference</i> Director <i>via video conference</i> Director <i>via Video Conference</i> Director <i>via Video Conference</i> Lead Nurse Practitioner <i>via NNNPLC Board Room</i> Clinic Administrator <i>NNNPLC Board Room</i>
<b>REGRETS:</b>	Patricia Anglehart Shelly Livingston	Treasurer Director
<b>ABSENT:</b>	Tina Forsyth	Director
<b>RECORDER:</b>	Carolyn Burton	

Meeting called to order at 6:33 pm est

**1. Approval of agenda:**

Motion to approve agenda

Moved by: Shawn  
Seconded by: Charles  
Carried

**2. Declaration of Conflict of Interest:**

No conflict of Interest declared.

**3. Review and Approval of Minutes of previous meeting:**

March 08, 2022, Minutes were reviewed and approved.

Moved by: Shawn  
Seconded by: Charles  
Carried

**4. Standing Items:**

**4.1 Clinical Report:**

Arlene reported that the equipment for the Cardiac Rehabilitation and Spirometry was delivered. There are some minor electrical and plumbing renovations required to the designated

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rooms. While the renovations are preformed, staff will complete the necessary training and policy implementation before delivery of each service.

The staff feedback on the Strategic Plan Retreat was very positive. There is a follow-up meeting with the consultant and the Executive Team to develop the strategies that will ensure we achieve our agreed upon goals.

Interviews for the Receptionist position are scheduled for the week of May 16-20<sup>th</sup>, 2022.

The floor was opened for questions, no questions presented.

### 4.2 Financial Report

The April 2022 Financial Report was presented. This is the first month of Fiscal 2022-2023.

Upon review of the report, Carolyn noted the following:

- The **tentative** annual proposed budget for Overhead in the amount of \$126,807.00 is subject to change. A budget realignment request was submitted to the MOHLTC in December 2021 to permanently move \$21,130.00 from Collaborating Physicians to Overhead.
- As this is the first financial report for the fiscal 2022-2023, it contains accrual expenses. Upon completion and approval of the 2021-2022 audit, those expenses will be removed from the affected line items (Conventions/Courses and Meeting expense).

Carolyn asked the board if they felt it was necessary to either develop a budget sub-committee or present the budget for approval. The consensus was that it is was not necessary.

The floor was opened for questions. No questions were presented.

### 4.3 Collaboration with Netmizaaggamig Nishnaabeg:

Carolyn discussed a recent telephone conversation with Shelly. Netmizaaggamig Nishnaabeg is planning a Health Fair within the community. The Northern Neighbours NPLC will attend the event. A discussion relating to materials potentially required ensued, resulting in the following list:

- Pamphlets outlining current services;
- Swag;
- Attendance draws for prizes; and
- Healthcare statics related to the Netmizaaggamig Nishnaabeg.

Carolyn also reported that Shelly was very complimentary of our staff, board of directors, and our recently held Strategic Plan Retreat.

### 4.4 Collaboration with White River Town Council:

Nothing new to report from the Township of White River.

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### 4.5 Task List/Old Business

Task	Owner(s)	Deadline	Status
Presentation for Band and Council	Carolyn	TBD	Ongoing

### 5. New Business:

#### 5.1 Strategic Plan Retreat:

The following statements were presented for review:

- Mission Statement:** The Northern Neighbours Nurse Practitioner Led Clinic is committed to providing comprehensive primary health care to the communities of White River and Netmizaaggamig Nishnaabeg with compassion and pride to achieve to facilitate optimal health and wellness.
- Values:**
  - The patient is our primary focus.
  - We ~~will~~ treat all individuals with respect and dignity regardless of race, culture, or background.
  - We function as an inter-professional team.
  - We ~~will~~ remain current in our respective fields.
  - We are committed to comprehensive and compassionate care.
- Vision Statement:** We aim to provide integrated, holistic care that is collaborative and coordinated to meet the needs of people we serve.

The motion was presented to approve the Mission Statement, the Values, and the Vision Statement as presented at the meeting with the revisions to the Values as discussed (presented above) at the board meeting.

Moved by: Shawn  
Seconded by: Crystal

### 6. New Task List:

Task	Owner(s)	Deadline	Status
Building Strategies for Strat. Plan Goals	Arlene/Carolyn	April 12, 2022	

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7. **Next meeting: April 23<sup>th</sup>, 2022 at 6:30pm**

8. **Meeting adjourned at 7:09 pm**